Keweenaw Area Community Foundation
Common Grant Application

GRANT BUDGET

Below is a list of standard budget items. Please provide the budget only for the project for which you are seeking a grant.

Organizational fiscal year: _____

Time period this budget covers: _____

EXPENSES: include amounts to be used from this grant for the total project.

	Grant Amount Requested		Total Project Expense
Salaries, Taxes, Benefits	$_____		$_____
Consultants and Professional Fees	$_____		$_____
Travel	$_____		$_____
Equipment	$_____		$_____
Printing, Copying, Supplies	$_____		$_____
Telephone and Fax	$_____		$_____
Postage and Delivery	$_____		$_____
Rent and Utilities	$_____		$_____
Evaluation	$_____		$_____
Marketing	$_____		$_____
Other (specify)	$_____		$_____
Total Amount Requested:	$_____	**Total Project Expenses**	$_____

REVENUE: Please indicate which sources of revenue are committed and which are pending.

	Committed		Pending
1. Grants/Contracts/Contributions			
Local Government	$_____		$_____
State Government	$_____		$_____
Federal Government	$_____		$_____
Foundations (itemize)	$_____		$_____
Corporations (itemize)	$_____		$_____
Individuals	$_____		$_____
Other (specify)	$_____		$_____
2. Earned Income			
Events	$_____		$_____
Publications and Products	$_____		$_____
Membership Income	$_____		$_____
In-Kind Support	$_____		$_____
Other (specify)	$_____		$_____
Other (specify)	$_____		$_____
Total Revenue	$_____		$_____

**NOTE: This budget form is a template for guidelines on what we are looking for in a budget submitted with your grant application. Please feel free to submit your own budget in another format.